

REGULAR COUNCIL MEETING

Nov. 9, 2020

Members Present: Douglas Baker, Mayor
Donna Fletcher, Deputy Mayor (Arrived at 7:05 p.m.)
James Johnson
Samuel Lyons
Fred Mays
Christian Marshall
Ryan Rudegeair

Members Excused: None

In Attendance: Tracy Jamieson, City Manager
Brian Spaid, Esq., City Solicitor
Jim Wetzel, Fire Chief
Kevin Anundson, Police Chief
Harmony Motter, Finance Director
Charles Gibbons, Code Enforcement Officer
Deb Eckelberger, Development Director
Sheila Boughner, Recording Secretary & Community Development
Sarah Titley, Venango Newspapers, Inc.

Mayor Baker called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA - Resolution No. 121

Mr. Rudegeair moved to adopt the agenda as presented. Mr. Johnson seconded the motion, which passed unanimously.

APPROVAL OF MINUTES - Resolution No. 122

Ms. Jamieson noted that some of the resolution numbers in the minutes of the regular meeting of Oct. 5, 2020 would have to be re-numbered.

Mr. Johnson moved to approve the minutes of the regular meeting of Oct. 5, 2020, as amended, and of the Oct. 5, 2020, public hearing, as presented. Mr. Lyons seconded the motion, which passed unanimously.

PAY THE BILLS - Resolution No. 123

Mr. Rudegeair moved to pay the bills as presented. Mr. Marshall seconded the motion, which passed unanimously.

CITIZENS' INQUIRIES – None.

CERTIFICATES OF APPROPRIATENESS – Resolution No. 124

Mr. Rudegeair moved and Mr. Marshall seconded a motion to issue a Certificate of Appropriateness for paint, a sign and an awning at 415 12th Street, as presented. The project

was recommended by HARB for approval. Motion passed unanimously.

AWARD SALE OF VACANT PROPERTIES – Resolution No. 125

Mr. Rudegear moved to accept the highest bid on vacant properties for sale by the City, including:

- **529 ½ Third Street** – Walter R. and Jo Anna Donaldson, \$500
- **704 13th Street** – Kenneth Yockey, \$3,525
- **607 15th Street** – Thomas E. and Deborah A. Swartzlander, \$100
- **744 15th St.** – Thomas Milla, \$225
- **1315 Myrtle Street** – Kenneth Lee Klinger, Jr., \$500
- **1311 Myrtle Street** -- Kenneth Lee Klinger, Jr., \$500
- **Sassafras Street (Parcel at rear of 1311 Myrtle Street)** -- Kenneth Lee Klinger, Jr., \$50
- **327 Pacific Street** – Clifford & Billie Jo Spencer, \$500
- **207 Liberty Street** – Rodney A. and Jeanette M. King, \$3,001

Mr. Lyons seconded the motion, which passed unanimously.

AWARD RESIDENTIAL GARBAGE CONTRACT – Resolution No. 126

Mr. Johnson moved to award the three-year contract for the City's Garbage and Recycling Collection to Tri-County Industries, Inc., the City's current hauler and the sole bidder on the contract, in the amount of \$16.45 per household per month, which includes a \$2 per month administrative fee to the City. Mr. Lyons seconded the motion, which passed unanimously.

FIRST READING – Bill No. 1 of 2020 -- Budget 2021 – Resolution No. 127

Mr. Spaid read Bill No. 1, "Budget," in its entirety, into the record. Mr. Lyons moved and Ms. Fletcher seconded a motion to adopt on First Reading, Bill No. 1, "Budget." Motion passed unanimously.

FIRST READING – Bill No. 2 of 2020 – Real Estate Tax 2021 – Resolution No. 128

Mr. Spaid read Bill No. 2, "Real Estate Tax," in its entirety into the record. Mr. Johnson moved to adopt on first reading Bill No. 2, "Real Estate Tax." Mr. Rudegear seconded the motion, which passed unanimously.

FIRST READING – Bill No. 3 of 2020 – Earned Income Tax 2021 – Resolution No. 129

Mr. Spaid read Bill No. 3, "Earned Income Tax," in its entirety, into the record. Mr. Rudegear moved and Mrs. Fletcher seconded a motion to adopt on first reading Bill No. 3, "Earned Income Tax." Motion passed unanimously.

ESTABLISH BUDGET PUBLIC HEARING – Resolution No. 130

Mr. Rudegear moved and Mr. Lyons seconded a motion to hold a Public Hearing on the budget prior to the next regular Council meeting, beginning at 7 p.m. on Dec. 7, 2020. Motion passed unanimously.

FIRST READING – Bill No. 4 of 2020 -- Personnel Ordinance Revision – Resolution No. 131

Mr. Spaid indicated that very few changes had been made to the City's personnel ordinance since 1976. Ms. Jamieson said the ordinance has been updated to clean up some of the language, make it easier to administer and bring it more in line with the City's collective bargaining agreements. Mr. Spaid said the ordinance will be paired with a policy manual, which will be easier to update than an ordinance.

Mr. Spaid read Bill No. 4, "Personnel Ordinance," in its entirety, into the record. Mr. Rudegeair moved and Mr. Johnson seconded a motion to adopt on first reading Bill No. 4, "Personnel Ordinance Revision." Motion passed unanimously.

CDBG BUDGET REVISIONS – Resolution No. 132

Ms. Boughner presented the following revisions to the FY-2017 and FY-2018 CDBG programs, moving funds from completed street improvement projects into the upcoming sidewalk and curb cut projects:

FY-2017 -- \$14,244 from Street Improvements (Elm Street) into Sidewalk Improvements and Curb Cuts

FY-2018 -- \$4,495.80 from Street Improvements (1200 and 1300 Blocks of Otter Street) into Sidewalk Improvements (1200 Block of Otter Street)

Mr. Rudegeair moved to approve the budget transfers, and Mr. Marshall seconded the motion, which passed unanimously.

AWARD TAX ANTICIPATION NOTE – Resolution No. 133

Mr. Johnson moved to award the bid for a six-month tax anticipation note in the amount of \$450,000 to Northwest Savings Bank, the lowest of three bidders, at 1.19 % interest. Mr. Rudegeair seconded the motion, which passed unanimously.

PARADE AND PARK REQUESTS – None.

REPORTS

Manager

- Indicated that Arnold's Forestry Service reviewed the Barrett Flats property and said it is again ready for a select cut. This could not happen until they have calculated the feet of lumber, marked the trees and bid out the project, which would not happen until sometime in 2021. Arnold's Forestry Service generally charges 10% of the highest bid received. She recommended moving the project forward.

Resolution No. 134 – Ms. Fletcher moved to proceed with the project using Arnold's Forestry, and Mr. Rudegeair seconded the motion, which passed unanimously.

- Ms. Jamieson said she would need to know where the 2021 Council meetings will be held for the notices. The meeting dates were approved in October.

Resolution No. 135 -- Mayor Baker moved to continue to hold the meetings in the FICDA training room at 191 Howard Street until further notice. Mr. Lyons seconded the motion, which passed unanimously.

- Advised she would need an executive session for potential litigation and personnel.

Solicitor

- Indicated he would need an executive session for personnel matters.

Mayor • Appointments

Resolution No. 136 – Mayor Baker moved to appoint Matthew Beith to the Franklin Housing Authority. Mr. Lyons seconded the motion, which passed unanimously.

Resolution No. 137 – Mayor Baker moved to appoint Fred Leyda to the General Authority. Mr. Johnson seconded the motion, which passed unanimously.

COUNCIL REPORTS

Mr. Johnson

- Noted the recent demise of longtime City employee and Franklin resident Joseph Harris Jr., who was known as ‘the “mayor of Chestnut Street.”

Mr. Marshall

- Asked if on-street parking could be limited next to entrance to the apartment complex parking lot at Elk and 15th streets. Ms. Jamieson indicated City staff would look into the matter.

EXECUTIVE SESSION - Resolution No. 138

Mr. Rudegear moved and Mr. Lyons seconded a motion to enter into executive session at 7:53 p.m. to discuss negotiations. The executive session ended at 8:18 p.m.

OTHER BUSINESS

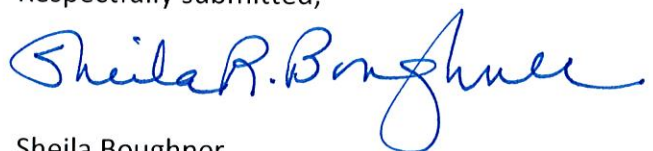
Resolution No. 139 -- Motion was made by Mr. Mays and seconded by Mr. Lyons to extend the City Manager's employment contract for another 3 years, through Dec. 31, 2023. Motion passed unanimously.

Resolution No. 140 -- Motion was made by Mr. Mays and seconded by Mr. Johnson to approve the FICDA Office Manager job description. Motion passed unanimously.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,



Sheila Boughner,
Recording Secretary